

**Summary Minutes  
City of Sedona  
Historic Preservation Commission Special Meeting  
Vultee Conference Room – 106 Roadrunner Drive, Sedona  
Monday, October 14, 2013 – 4:00 p.m.**

**(15 minutes, 4:00 - 4:15 p.m. for items 1 - 4)**

**1. Verification of notice, call to order, roll call and Pledge of Allegiance.**

Chair Unger called the meeting to order at 4:00 p.m.

**Roll Call:**

**Commissioners Present:** Chair Brynn Burkee Unger, Vice Chair Allyson Holmes and Commissioners Charlie Schudson (arrived at 4:05 p.m.), Jane Grams and Steve Segner. Commissioners Catherine Coté and Ann Jarmusch were excused.

**Staff Present:** Audree Juhlin, Kevin Snyder and Mike Goimarac

**Councilor(s) Present:** Dan McIlroy

**2. Approval of the September 23, 2013 minutes.**

The Commission discussed the minutes and expressed concerns that the City's recording system did not record all comments, so the minutes may not be an accurate reflection of the meeting. Concerns were expressed that the recording system did not record Mr. Gunning's comments about "teaching the City a lesson" and other derogatory comments made about the City. Additionally, the Chair recalled saying that she felt Mr. Gunning was a member of our group and it said isn't instead of is; she thinks on page 14.

*Note: Commissioner Charlie Schudson joined the meeting at this time.*

Mike Goimarac provided a suggested motion for the Commission.

**Motion:** *Commissioner Segner moved that the recording of the minutes don't reflect the discussion as I remember it at the time, and I think it is probably a problem with the recording transcripts. There was no second.*

Mike Goimarac recommended that the Commission move to approve the minutes as being transcribed properly, to the extent that they were able to be, and note the objection that the recording itself does not in your opinion accurately reflect the entirety of what was said in the meeting.

**MOTION:** *Chair Unger moved to adopt the motion suggested by Legal Counsel. Commissioner Segner seconded the motion. VOTE: Of the four Commissioners, who participated in the September 23<sup>rd</sup> meeting, the motion passed with three (3) for and zero (0) opposed. (Vice Chair Allyson Holmes and Commissioner Charlie Schudson abstained; Commissioners Ann Jarmusch and Catherine Cote were excused.)*

**3. Public Forum for items not on agenda.**

*Chair Unger opened the public forum and having no requests to speak, closed the public forum.*

**4. Commission and staff announcements and summary of current matters.**

Director Kevin Snyder updated the Commission about the City's negotiations with the owners of the Brewer Road historic property. At a recent City Council meeting, the Council authorized staff to offer \$650,000 to purchase the property. The purchase negotiations are currently underway.

**5. Discussion regarding procedures for appeals related to historic landmark designations in accordance with the Sedona Land Development Code, Article 15, Historic Preservation Ordinance.**

**Presentation by Mike Goimarac, City Attorney:** Mike outlined the anticipated process for City Council to consider the Gunnings' appeal request and explained the role of the staff, the Appellant, the Commission and the Council.

**Summary Discussion:**

The Commission and staff discussed the following:

- Statutes, procedures and materials to be presented
- The date of the hearing - October 23<sup>rd</sup> at 3:00 p.m.
- Hardship as a reason to remove a landmark in the Code
- How the Council looks at appeals
- Significance of decision and precedential value
- Presentation of appeal based on facts
- Commission's ability to designate a Commissioner to provide a written explanation or summary statement to the City Council with a copy to the Appellant
- Date of last letter from the Gunnings and the Commission's ability to request an Executive Session

**6. Discussion/possible action on the designation of Commission representation before the City Council regarding an appeal of the Historic Preservation Commission's September 23, 2013 decision to deny removal of the historic landmark designation for Historic Landmark No. 22, the "Ralph Block House" located at 355 Arroyo Pinon Drive, Sedona Arizona.**

The Commission discussed preparation of an opening statement and one-page summary, and the Commission agreed through consensus to designate Chair Unger as the spokesperson before City Council. Chair Unger will prepare a presentation with talking points and may ask for the assistance of one Commissioner. Other Commissioners can speak in the public hearing comment portion of the meeting to add any additional thoughts. Commissioners can also create their personal talking points.

**7. Discussion regarding future meeting dates and future agenda items.**

Next meeting is scheduled for November 18, 2013 at 4:00 p.m. to consider an application for a Certificate of Appropriateness and an update regarding the Historic Preservation Commission's small grant program. Other items for future agendas include Commission meeting frequency and the State's requirements.

**8. Adjournment.**

The Chairman called for adjournment at approximately 5:10 p.m., without objection.

I certify that the above is a true and correct summary of the actions of the Historic Preservation Commission in the meeting held on October 14, 2013.

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Donna A. S. Puckett, *Administrative Assistant*

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Date